

ABBEY VILLAGE CONDOMINIUM ASSOCIATION, INC.  
6294 Abbey Lane, Delray Beach, FL 33446  
TEL# 561- 499-1438 Fax# 561- 499-4809

**NOTIFICATION TO USE APARTMENT**

**WE MUST RECEIVE THIS FORM 1 WEEK PRIOR TO YOUR GUEST/S ARRIVAL**

DATE: \_\_\_\_\_ 20 \_\_\_\_\_ BLDG: \_\_\_\_\_ APT. \_\_\_\_\_

To the Board of Directors of Abbey Village Condominium Association

In accordance with the rules and regulations of Abbey Village Condominium Association, please take note that my guest/s will occupy my apartment in my absence.

Date: from \_\_\_\_\_ Date: to \_\_\_\_\_

Name ;( s)

\_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Relationship to Owner \_\_\_\_\_

**Date of birth of all parties staying in unit.** \_\_\_\_\_

**All guests must register at the office upon arrival to obtain a temporary parking permit that will show the expiration of the date of visit. Please bring in your vehicle registration or vehicle leasing form and driver's license.**

We understand and acknowledge as set forth in rule #28 of the Abbey Village Rules and Regulations Booklet that guest/s of an owner may occupy the unit in the owner's absence provided that the owner notifies the association in writing in advance of the name/s of the guest/s who will be occupying the unit and the length of time they will be occupying the unit. Such guest/s must be at least 21 years of age. (They may be accompanied by their children): and such guest/s usage in the owner's absence does not occur more than two times in any twelve (12) month period for a total combined usage of not more than forty-five (45) days.

If occupancy is to be longer than 30 days, the Association will consider it rented and require the owner and guest/s to enter into a lease, which lease must be approved by the Association.

**IN THE EVENT THAT THIS RULE IS VIOLATED AND THE ASSOCIATION NEEDS TO REMEDY THE SITUATION BY HIRING AN ATTORNEY, THE LEGAL FEES PERTAINING TO THE ACTION WILL BE BILLED TO THE UNIT OWNER**

Name of Owner/s: \_\_\_\_\_ / \_\_\_\_\_  
Print Name Print Name

Owner/s Signature/s: \_\_\_\_\_ / \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Board of Director